

Brightview Baptist Church

rr1 site 4 box 18 wetaskiwin ab t9a1w8

admin@brightviewchurch.ca 780 352-6305



Ministry: FINANCE TEAM

Leader Name: [Click here to enter text.](#)

Budget Available (If applicable): [Click here to enter text.](#)

Team (List the names of those involved):

Church Mission Statement:

To glorify God's name by leading people into a mature and fulfilling relationship with Jesus Christ

Ministry Purpose Statement (Statement on why ministry exists):

The purpose of the Church Finance Committee is to assume responsibility along with the Board of Trustees for the finances of the congregation. This should include developing and monitoring a church budget, financial recording and reporting, disbursement and auditing of records.

Goals/objectives (What specifically is to be achieved):

- Prepare an annual budget in coordination with committee chairs and other responsible for budget items for Board approval
- Monitor operating expenses with reference to budgetary provisions of revenue and expenses
- Encourage and advise the various fund-raising and financial committees
- Arrange for an annual audit
- Review and advise the Board on major capital outlays
- Improve and modify financial procedures and controls, as needed
- Prepare reports and arrange through the Board of Trustees for congregational meetings where congregational vote is required for action of information
- Provide an annual report to the congregation for annual meeting

Strategies (How the objectives will be achieved using all available resources):

Meet at least once every 3 months to discuss the finances. Keep in contact with those that hand in ministry expenses.

Implementation (List general responsibilities, schedule, dates, location, leaders, etc):

General Responsibilities:

Meet at least once every 3 months – 2 weeks prior to quarterly business meetings

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2019 Evaluation & Review

(Solicit feedback from leaders, participants, etc):

Strengths:

Click here to enter text.

Areas of Improvement:

Click here to enter text.

Next Step (For next year):

Click here to enter text.

Accountable to: _____ Title: Elder

Signature: _____ Date: _____