

Brightview Baptist Church

rr1 site 4 box 18 wetaskiwin ab t9a1w8

admin@brightviewchurch.ca 780 352-6305



Ministry: KITCHEN COORDINATOR

Leader Name: **Budget Available:** [Click here to enter text.](#)

Team (List the names of those involved):

Church Mission Statement:

To glorify God's name by leading people into a mature and fulfilling relationship with Jesus Christ

Ministry Purpose Statement (Statement on why ministry exists):

To help provide fellowship for the congregation.

Goals/objectives (What specifically is to be achieved):

- To get to know others in the church.
- Family Lunches – pair up families to meet for lunch after lunch.
- Potluck lunches for all church members

Strategies (How the objectives will be achieved using all available resources):

[Click here to enter text.](#)

Implementation (List schedule, dates, location, leaders, etc):

- Potluck lunches at the church every couple of months

General Responsibilities:

- weekly stocking of kitchen with coffee supplies
- stocking kitchen with cleaning supplies and other food staples
- annual inventory of kitchen supplies & cleaning of kitchen
- co-ordinates coffee rotation & labeling cabinets
- purchase supplies for special events
- builds serving group lists and co-ordinates serving groups schedule
- assist serving group leaders with planning as required
- ensure ongoing communication with hospitality & special events co-ordinators

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2019 Evaluation & Review

(Solicit feedback from leaders, participants, etc):

Strengths:

Click here to enter text.

Areas of Improvement:

Click here to enter text.

Next Step (For next year):

Click here to enter text.

2018 Evaluation & Review

(Solicit feedback from leaders, participants, etc):

Strengths:

Areas of Improvement:

Next Step (For next year):

Click here to enter text.

Accountable to: _____

Title: Choose an item.

Signature: _____

Date: _____

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